

**VAEA GOLF LEAGUE - BYLAWS
For The Year 2008**

ARTICLE 1: The name of the organization shall be the VAEA Golf League.

ARTICLE 2: Membership in the golf league shall consist of individuals who are:

- a. Employees, immediate family (spouse, mother, father, brother, sister, son, and daughter 18 years or older), former employees, retirees, and current volunteers of the Veterans Administration, Veterans Canteen Service, and National Cemetery, or non-government individual teamed with a current employee or retiree and on site VA contractors. (Volunteers must be in good standing prior to application to play.) In addition all participants must have a current VAEA membership card.
- b. Have a current VAEA membership.
- c. Have paid the required membership fee.

ARTICLE 3: The league playing schedule shall consist of an even number of teams. In the event of an odd number of team entries, each team will receive a bye during the season.

ARTICLE 4: The officers of the league shall consist of a President, Vice President, Secretary, and Treasurer. Each officer shall be elected for a term of one year.

ARTICLE 5: All officers shall be members of the league. No member shall hold more than one elective office at any one time.

ARTICLE 6: All terms of office shall begin immediately after the fall banquet.

ARTICLE 7: All officers shall be elected by a vote of the members, except in the event of a vacancy, hereinafter provided for.

ARTICLE 8: In the event of the death, resignation, or incapacitation of an officer, the remaining officers shall immediately appoint a member, eligible to hold office, to serve the unexpired term of the vacant office

DUTIES OF OFFICERS

ARTICLE 9: President: The President shall call to order and preside over all meetings, announce the business agenda, preserve order, arbitrate disputes, put all questions to vote, assign and monitor all committees, and serve as Chairman of the Auditing Committee.

ARTICLE 10: Vice President: The Vice President shall preside in the absence of the President, or any time he may be called to do so. As the presiding officer in such case, shall have all the duties and rights of the President. The Vice President shall serve as Chairman of the By-Laws committee.

ARTICLE 11: Secretary: The Secretary shall keep a permanent record of the proceedings of all meetings, carefully preserve a copy of these laws and amendments thereto, and have this permanent record at each regular meeting. The Secretary will keep accurate records of all league play, publish weekly standings of teams, and inform the league of final results of league play. The Secretary will serve as Chairman of the Golf Committee. As remuneration for the duties of Secretary, the league will pay a stipend of \$125.00 to the incumbent at the conclusion of the league season.

ARTICLE 12: The Treasurer shall keep detailed, accurate records of all league finances. Included in this is a control and verification of all league receipts as well as disbursements. The Treasurer shall make a summary report to the league at the conclusion of the golf season recapping the financial transactions of the league for the year. All bills, receipts, canceled checks, etc., for each year shall be placed in a large envelope, labeled, as part of the permanent financial record of the league. All monies expended by the treasurer shall be subject to the approval of the executive committee. The Treasurer shall also serve as Chairman of the Banquet Committee. As enumeration for the duties of treasurer, the league will pay a stipend of \$50.00 to the incumbent at the conclusion of the league season.

COMMITTEES

ARTICLE 13: Executive Committee. The Executive Committee shall consist of the officers.

ARTICLE 14: Nominating Committee. The Nominating Committee shall be appointed by the President by the last day of July. The committee will meet at the call of the Chairman as soon after appointment as possible, for the purpose of presenting a slate of candidates to fill the elective offices of the league for the next year. The committee will be prepared to present their slate of candidates in time for consideration at the second meeting to be held in August.

ARTICLE 15: By Laws Committee. The By Laws Committee shall consist of three (3) members. The Vice President shall serve as Chairman. One member of this committee will be appointed by the President. The above two members shall jointly select the third member of the committee subject to the approval of the Executive Committee. This committee shall annually review these by-laws and prepare amendments as required. An amendment shall become effective if adopted by two-thirds (2/3) vote of the league members present.

ARTICLE 16: Golf Committee. The Golf Committee shall consist of three (3) members. The Secretary shall serve as Chairman. One member of this committee will be appointed by the President. The above two members shall jointly select the third member of the committee subject to the approval of the Executive Committee. This committee will also arrange and publish playing schedule. This committee will be empowered to settle all disputes relative to the Rules of Play.

ARTICLE 17: Banquet Committee. The Banquet Committee shall consist of three (3) members. The Treasurer shall serve as Chairman. One member of this committee will be appointed by the President. The above two members shall jointly select the third member of the committee subject to the approval of the Executive Committee. This committee shall compile statistics relative to individual and team scores to permit awarding of trophies and prize money at the end of the league season. The committee shall select and order the trophies to be awarded at the annual banquet. The banquet will be paid for by the league dues.

ARTICLE 18: Auditing Committee. The Auditing Committee shall consist of three (3) members. The President shall serve as Chairman. The President will appoint the other two members of the committee. The committee will verify the accuracy of all league finances.

ARTICLE 19: Parliamentarian. The President shall appoint a qualified Parliamentarian. Decisions rendered by the Parliamentarian shall be based upon the by laws of this league. In matters not covered by such by laws, Roberts Rules of Order will govern.

MEETINGS

ARTICLE 20: Meetings. The following shall be stated meetings of this league:
A Spring Meeting scheduled prior to the start of the season. The Secretary shall have published two weeks prior to each stated meeting an announcement and agenda of such meeting. Those present at each stated meeting shall constitute a quorum.